

Town of Craftsbury Selectboard Minutes

~approved with correction~

Tuesday, April 7, 2020

Agenda

- Approve the minutes of the last meeting
- Grants: Covid 19, Woodlot, 4Cs
- 4C's Mortgage Discharge form
- Trash
- Zoom
- FEMA
- Procurement policy discussion
- Town Meeting Minutes
- Weight Permits
Grimes, Dana Sweet Trucking Inc.,
- Committee Reports & Appointees
Craftsbury Neighbors to Neighbors Task Force
- Road Foreman's Report
- Clerk Report
- Walk-ins that have business to come before the Select Board
- Other Business:
 - Antiques & Uniques
 - Milfoil
 - Painting Town Hall
 - Craftsbury Rescue

The Selectboard met via Zoom Tuesday, April 7, 2020 at 7 PM. Selectboard present were Bruce Urie, Jim Jones and Susan Houston. Eric Britton (Fire Chief) and Michelle Warren (Selectboard Clerk) were also present. Yvette Brown (Town Clerk) was available via phone.

Approve Minutes Last Meeting:

The Selectboard will approve the minutes of March 17, 2020 at the next meeting, after they get a chance to look them over.

Grants:

Susan sent a letter of support for both the Craftsbury Academy Woodlots and also Craftsbury Community Care Center, in regard to The Northern Forest Destination Development Initiative Outdoor Recreation Grants Program, see attached.

Susan also had authorized the Town to receive the \$1,000 COVID-19 rapid response funding from the New England Grassroots Environment Program.

4C's Mortgage Discharge Form:

The Selectboard is still working on the 4C's Mortgage Discharge form.

Trash:

Bruce reported that the Craftsbury Transfer station will be open April 11 & April 25, from 8 AM – 2:30 PM.

Bruce asked Michelle to put the update on Front Porch Forum.

Zoom:

After discussion, the Selectboard agreed to have the cost of Zoom come out the \$1000.00 New England Grassroots Environment Program grant. Michelle suggested the ownership come from the Town of Craftsbury email. Either Michelle, Yvette or Bruce will buy it online.

FEMA:

Bruce confirmed the FEMA meeting on Monday, April 13th at 1 PM, via phone. They need salary wages, copy of insurance and a signed procurement policy. Bruce had updated the policy with Steve and will email the update to both Susan and Jim to review.

Procurement Policy Discussion:

The Selectboard conditionally approved the procurement policy.

Town Meeting Minutes:

Yvette is still working on.

Weight Permits

The Selectboard signed weight permits for Grimes, Dana Sweet Trucking Inc., and Dead River.

Committee Reports & Appointees:

The Selectboard approved making the Craftsbury Neighbor to Neighbor Task Force an official Town Committee. For right now, it will be a one-year appointment, but can be changed later to stagger over time.

Susan stated that the mission of the Neighbor to Neighbor Task Force is to aid and support the community during times of distress.

The Selectboard decided to have the postcards, sent out last month, be paid under committee expenses.

For the checks that came in to the Town of Craftsbury, for the Neighbor to Neighbor Task Force, most indicated for food. One of the checks was written to the Neighbor to Neighbor fund instead of Town of Craftsbury, Michelle will contact them. The Selectboard authorized setting up an account within the current Town Checking account and authorized accepting and dispersing funds for the Neighbor to Neighbor Task Force.

Through VCLT suggestions, the Selectboard requested that all Neighbor to Neighbor volunteers sign the online waiver. Michelle said about 30-40 people have signed it so far, but she will remind people.

Road Foreman Report:

Bruce said the Town Crew is working on road repair.

Clerk Report:

Yvette will finish up her self-quarantine this coming weekend.

Due to COVID-19, the Selectboard decided to close the Town Clerk's office to the public through the end of the month, with just one clerk working inside.

Walk-ins That Have Business to Come Before the Selectboard:

None

Other:

- The Town is considering cancelling Antiques & Uniques due to the Coronavirus. They will be deciding shortly.
- Funds have come in for the Milfoil grant. The Selectboard authorized disbursing the Milfoil grant to the Craftsbury Outdoor Center, who applied for the grant.
- The first painting bid received at the last Selectboard grant has been withdrawn. The Selectboard received another bid from Stowe Painting for \$7,770, which covers \$3,520 for the front part and \$4,250 for the right side. They will work on getting more bids.
- Eric discussed new procedures for Craftsbury Rescue.

The Selectboard Meeting adjourned at 8 PM. Next Selectboard Meeting is scheduled Tuesday, April 21, 2020 at 7 PM via Zoom.

Respectfully submitted,



Michelle Warren, Clerk of the Select Board