

# Town of Craftsbury Selectboard Minutes

~approved~

Tuesday, March 17, 2020

## Agenda

- Approve the minutes of the last meeting
- Elect Selectboard Chair
- Coronavirus Discussion
- C.U.D. Appointments-representative & 2 alternants
- Parking - Steve Wright Memorial on April 11th
- LRSWMD Hazardous Waste Day —June 13
- Mike Clark Request for Soccer Camp August 10-14th
- Procurement policy discussion
- Town meeting / town report
- Town Appointments
- Weight Permits —Structural Wood Corp, Scott Brown, Suburban, Fred Vance, N.A. Manosh, Calkins, S.D. Ireland & Camp Precast Concrete
- Committee Reports & Appointees
- Road Foreman's Report
- Clerk Report
- Walk-ins that have business to come before the Select Board
- Other Business :
  - Painting bid
  - Furnace update
  - Craftsbury Community Care Center document

The Selectboard met at the Craftsbury Town Hall Tuesday, March 17, 2020 at 7 PM. Selectboard present were Bruce Urie, Jim Jones and Susan Houston. Michelle Warren (Selectboard Clerk) was also present.

### Approve Minutes Last Meeting:

**Jim a motion to approve the February 18, 2020 minutes as printed, seconded and approved.**

### Elect Selectboard Chair:

Selectboard approved both Bruce Urie and Jim Jones as co-chairs of the Selectboard.

### Coronavirus Discussion:

There is a subcommittee working via zoom tonight regarding the coronavirus.

### C.U.D. Appointments-representative & 2 alternants:

Jim signed the C.U.D. appointments with Katherine Sims as the representative. Rudy Chase and Brian Machesney were chosen as the alternates. Michelle will email Katherine the form tomorrow.

### Parking Steve Wright Memorial on April 11<sup>th</sup>:

**The Selectboard approved parking around the Common for Steve Wright's memorial on April 11<sup>th</sup>, to be held at Sterling College.** Michelle will email back tomorrow to let them know.

### LRSWMD Hazardous Waste Day, June 13:

**Selectboard approved Hazardous Waste Day on June 13<sup>th</sup>, as long as they park behind the Fire Station.** Bruce signed the form. Michelle will mail back to them tomorrow.

Bruce mentioned they are tentatively planning 2<sup>nd</sup> Saturday in October as Bulky Day.

Mike Clark Request for Soccer Camp August 10-14<sup>th</sup>:

**Jim made motion to approve Soccer Camp on the Common August 10-14, 2020, seconded and approved.** Michelle will email Mike tomorrow to let him know.

Procurement Policy Discussion:

Bruce said he still needs to check with Steve Marckres. He will check with Steve before the next meeting.

Town Meeting/Town Report:

When Yvette returns, they will sign Town Meeting minutes.

Town Appointments:

Susan suggested committees in Town work remotely or cancel for time being.

- **Selectboard Co-Chairs:** Bruce Urie (2021) & Jim Jones (2021)
- **Selectboard Clerk:** Michelle Warren (2021)
- **Town Service Officer:** Yvette Brown (2021)
- **Road Foreman:** Steve Marckres (2021)
- **911 Coordinator:** Bruce Urie & Cheryl Bailey (2021)
- **Pound Keeper/Dog Warden:** Emily Thompson (2021)
- **Inspector of Lumber & Wood:** James Moffatt (2021)
- **Assistant Inspector of Lumber & Wood:** Stuart LaPoint (2021)
- **Tree Warden:** James Moffatt (2021)
- **Assistant Tree Warden:** Stuart LaPoint (2021)
- **Health Officer:** Tim Fritz (2021)
- **VT Emergency Management Representative:** Bruce Urie (2021) & Rebecca Tatel (2021)
- **Financial Advisory Group:** Cheryl Crytzer (2021) & Tom Twetten (2021)
- **Constable:** Eric Britton (2021)
- **Fence Views:** Christopher Masse' (2021), Edmund Williams (2021) & James Jones (2021)
- **Green Up Chair:** Sheila LaPoint (2021)
- **NVDA Representatives:** Farley Brown (2021) & Rudy Chase (2021)
- **Recreation Committee:** Jodi Smith, Fay Wright, Angel Prescott Baraw, Kris Coville, Nat Bacon, Emily MacLure & Barb Flint
- **War Memorial Committee:** Everett Demeritt, Michael Morrison, Clyde Simmons Jr., Harry Sweatt, Warren Williams, Ross Davis & Ross Morgan
- **Town Planning Committee:** David Rowell (2023), Emily MacLure (2023), Linda Ramsdell (2020), Annie Rowell (2022), Gordon Waterhouse (2021), Lucas Schultz (2022) Farley Brown (2022), Ross Davis 2 (2023) & Rudy Chase (2021).
- **Flood Plain Ordinance Administrator:** Gordon Waterhouse (2021)
- **Energy Committee:** Lisa Sammet (2023), Kevin Gregoire (2023), Mabel Houghton, Ned Houston, Matt Moody (2023), Paula Davidson (2023) and Liaisons Anna Kehler & Susan Houston
- **Conservation Commission:** Farley Brown (2021), Elinor Osborn (2021), John Brodhead (2021), Steve Wright (2022), June Cook (2022), Diane Morgan (2024), Carol Maroni (2024), Steve Moffatt (2024), Susan Houston (Liaison).
- **Town Website Committee:** Michelle Warren (2023), June Cook (2023), Yvette Brown (2021), Donald Houghton (2020), Margie Ramsdell (2021)
- **Municipal Forest Committee:** Stuart LaPoint (2023), Robert Link (2023), Rob Libby (liaison), Anne Ingerson (2021), Barbara Alexander (2021), Chris Sanville (2021), Logan Jones (2021), Ben Alexander (2022), James Moffatt (2022) & James Jones (2022)
- **Craftsbury Road Safety Committee:** Stark Biddle, Marc Ciecierski, Molly Ciecierski, Gina Campoli, Jim Flint, Phil Lovely and Jenny Stoner.

- **Craftsbury Mental Health Resource Group:**

Norm Hanson, Pastor Kim Larose, Lisa-Anne Louka, Rev. Deborah McKinley, Sharon Moffatt, Monique Reil, Opal Savoy, Tom Twetton, Michelle Warren & Susan Houston (*Liaison*)

Weight Permits:

Weight permits were signed for Structural Wood Corp, Scott Brown, Suburban, Fred Vance, N.A. Manosh, Calkins, S.D. Ireland, Huntington Homes, Blow & Cote, Vaillancourt Transportation & Camp Precast Concrete.

Road Foreman Report:

Bruce said the town crew is fixing roads. He also said that they sent in the contract for a new truck.

Clerk Report:

Yvette leaving for vacation tomorrow.

Walk-ins That Have Business to Come Before the Selectboard:

None

Other:

- The Selectboard received a painting bid from Mark Valley to paint the upper front side and right side of the Town Hall. Price of \$2165 includes providing ladders, scrapping and paint. 2/3 down, remainder at completion. Michelle will place an announcement of FPF asking for other bids.
- Bruce said they will be replacing the furnace at the Town Hall tomorrow. Although it isn't hanging, it is about ½ as wide, giving more space.
- Bruce said the Craftsbury Community Care Center needs a legal document done to show we have forgiven the loan. Bruce will talk with Angela Ross about it.

The Selectboard Meeting adjourned at 8:30 PM. Next Selectboard Meeting is Tuesday, April 7, 2020 at 7 PM at Craftsbury Town Hall.

Respectfully submitted,



Michelle Warren, Clerk of the Select Board