

**Town of Craftsbury  
Board of Civil Authority**

**Warning & Agenda**

**Tuesday, December 19, 2023 7pm at  
Craftsbury Town Hall**

Craftsbury residents are hereby notified of the Board of Civil Authority (BCA) meeting at 7pm on Tuesday, December 19, 2023 at the Craftsbury Town Hall for the purpose to approve acquiring a tabulator from Vermont Secretary of State.

**Present:** David Rowell, Allison Van Akkeren, Timothy Fritz, Bruce Urie, Susan Houston, Jim Jones and Michelle Warren

**Absent:** Yvette Brown and Harry Miller

*Note: We watched a short video about the election tabulator before meeting was called to order.*

AGENDA

1. Call to order  
David called meeting to order at 7:10pm.
2. Approval of the minutes of the September 13, 2023 BCA meeting  
**Tim made a motion to approve the September 13, 2023 BCA minutes with one correction, Bruce seconded. All ayed, motion passed.**
3. Additions/deletions to the agenda  
None
4. Public Comment  
None
5. Approve acquiring a tabulator from Vermont Secretary of State  
Tim made a motion to approve acquiring a tabulator from Vermont Secretary of State, Jim seconded. Alison asked about the cost, Michelle explained the State pays for the tabulator and programming for the state/federal elections. We would just pay for our local elections programming, about \$500 each time, only if the Town votes to do Australian ballot. Michelle said if we had an Australian ballot and a presidential election in March, she doesn't think it would be possible to count all the ballots in one night, in one space.

**All ayed the motion to acquire a tabulator from Vermont Secretary of State, motion approved.**

6. Adjournment  
BCA Meeting adjourned at 7:15pm