

Craftsbury Antiques & Uniques

Friday, Dec. 1, 2023

4 PM at Craftsbury Town Hall

Present: Lise Erickson, Michelle Warren, Don Houghton, Jeannine Young, Kris Coville and Bruce Urie

Agenda:

1. Call meeting to order
Lise called meeting to order at 4:05pm.
2. Approve Minutes
Bruce made motion to accept October 6, 2023 minutes, Michelle seconded. All aye, motion passed.
3. Decide on Core A & U Committee
We decided on the core group being Lise, Michelle, Jeannine, Don and Bruce.
4. Review and approve the A & U Annual Report for the Town
The committee reviewed the draft of the A & U Annual report, made some minor changes. Bruce authorized Lise and Michelle to submit the final report. Lise and Michelle will email the revision to the core group before submitting to the auditors.
5. Review draft of A & U Application and recommend changes.
The committee had good conversation, mainly around the food vendor criteria, electricity wording and generators. Lise and Michelle will rework the application and have a revised draft for the next meeting.
6. Farmers Market
Kris had great feedback on the application. She also will help as needed, with craft presentations, etc.
7. Location Discussion- tents, wi-fi, parking, atm, water coolers, picnic tent
We briefly reviewed, will need to look into further at the next meeting when more time.
8. Discuss vendor fees, electricity, wifi, and parking.
The application had the same price as last year, except only \$10 early bird discount instead of \$20. The food vendor pricing was separate this year too, offering regular food vendor at \$150, large food vendor \$200. Will need to think about the cotton candy and lemonade stand. We briefing discussed electricity, wifi and parking, will need to look into further at the next meeting.
9. Review images for poster, postcard, logo for website
The committee okayed the basics on the poster/postcard. Lise and Michelle will work on the wording however. Michelle will get the new image on the website so people know it is planned for 2024.
10. Volunteer coordinators for tasks
There will be an extended list of tasks with volunteer coordinators who will come to some of the meetings as needed. Don suggested having the library on that list.
11. Fundraising

The group discussed options for fundraising. Music, food, drinks either Saturday or Sunday nights, could bring in thousands, if done well. We also talked about selling swag items.

12. Future Planning

The committee will discuss further when more time.

13. Adjourn & Decide Next Meeting

Next Meeting is scheduled Friday, January 5, 2024 at 4pm.

Submitted by,
Michelle Warren