

**Craftsbury Planning Commission**  
**January 18, 2022 Draft Minutes:**

Present at Town Hall: Farley Brown, Alison Lowe (Northern Vermont Development Association) Jesse Noone (Northern Vermont Development Association) Susan Houston (Selectboard), Ross Davis, Rudy Chase, Linda Ramsdell

Present via Zoom: Emily Lewis, (DuBois & King), Gordon Waterhouse

Meeting called to order at 7:03 PM by Farley

**1. Approval of the December 21, 2022 meeting**

Linda moved to defer the agenda item to the next meeting, Rudy seconded the motion. No discussion, motion unanimously passed.

**2. Craftsbury Village Plan public meeting items:**

The first part of the Public Visioning Meeting on February 15 will include a hybrid option during the project presentation by Emily Lewis from 6-6:45. In reaching consensus on this decision, discussion focused on the merits of broadening public participation by adding a virtual option and frustration with the limits of the technology available at the Town Hall.

Planning Commission members committed to the following outreach efforts:

**Gordon will bring meeting posters to C Village store**

**Linda will post to Front Porch Forum and will bring posters to The Genny**

**Farley will email people who came to the focus groups**

**All Planning Commission members and Selectboard are asked to encourage people to attend**

At the Public Visioning Meeting February 15:

**Ross and Farley will greet and welcome people**

**Rudy will staff the Traffic Calming poster**

**Gordon, Dave Rowell, Emily Lewis will staff the Parking & Access posters**

**Linda and Lucas will staff the Walkability posters**

**Gina will staff the Wayfinding & Trailheads poster**

**Alison will staff the Future Roads poster**

**Planning Commission members are asked to arrive between 5:30-5:45 on February 15.**

### **3. Craftsbury Town Plan:**

Alison reports there is no word yet on the oversubscribed funding round for the municipal planning grant we applied for assistance in updating the Town Plan. Alison proposed that we begin by updating the goals and strategies in the Town Plan. If we are able to get clear on the goals and strategies, it may be easier to write the plan, take into account what has happened in the past 8 years, and articulate the priorities for the future.

There was discussion of creating an ad hoc committee for the Town Plan update. This will be on the agenda for the March meeting, and at the February Public Visioning Meeting we will ask people to indicate if they would like to be involved with future Craftsbury planning.

### **4. Craftsbury Planning Commission membership**

There was discussion of the process for nominating new members, member terms and upcoming openings on the Planning Commission as well as clarifying expectations for Planning Commission members.

### **5. Other Business**

No other business

Meeting adjourned at 9:03.