

Craftsbury Planning Commission

Draft Minutes; Wednesday, February 9, 2022 Meeting

7pm at the Craftsbury Town Hall

Present: Farley Brown, Rudy Chase, Ross Davis, Dave Rowell, Gordon Waterhouse, Annie Rowell, Linda Ramsdell. Susan Houston, Select Board liaison.

Agenda

Meeting called to order at 7:05 by Farley Brown.

Approval of the January 12, 2022 minutes (see below)

Dave Rowell moved to approve the minutes of January 12, 2022, Annie Rowell seconded. No discussion. Minutes approved.

Craftsbury Village Master Plan Project

- *Review of the Request for Qualifications Response - Dubois & King*
- *Next step in hiring a consultant for the project*
- *Review of the Craftsbury Village Master Plan Timeline*

A small working group from the planning commission, Linda Ramsdell, Gordon Waterhouse, Farley Brown, and Alison Low of NVDA got together by Zoom Monday February 7th to review the Request for Qualifications. DuBois & King was the only RFQ submitted.

Dave Rowell made a motion and Ross Davis seconded, to move forward to meet with DuBois & King to discuss their work plan, with a goal to recommend DuBois & King for the project. In that meeting, we will discuss the timeline of the project, the limitations of the funding, and explore if DuBois & King can help us access more funding. In discussion many planning commission members shared their familiarity with DuBois & King through the years and on various projects, including work similar to the Craftsbury project in nearby towns.

Proposed dates to meet with DuBois & King by Zoom in the evening: February 22nd, with a backup February 16th.

The hope would be to vote to recommend DuBois and King to the selectboard in March, with a goal to start the project April 15th.

A steering committee will be the sounding board, and include representation of the village, and act as a liaison with DuBois & King. Ideally at least 2 members of the planning commission would be on the steering committee. Rudy proposed that, since the Village Master plan will be the focus of the planning commission's work for the upcoming months, that the planning commission all serve on the steering committee, to be joined by village residents and businesses.

Gordon made a motion that the entire planning commission form the basis for the steering committee, to be joined by others in the village. Motion passed unanimously.

Other business

Common Water update: Manosh fracked backup well with the idea of opening up the veins, which did increase the flow. No drink order is still in effect, probably will be for another month.

Gordon updated the planning commission on the hazard mitigation plan update team that Penelope is forming. Gordon and Linda will both join that team.

Gordon moved to adjourn the meeting. Meeting adjourned at 7:50PM

Next meeting March 9.