

Draft Minutes
Craftsbury Planning Commission
November 16, 2022

Present at Town Hall: Farley Brown, Gordon Waterhouse, Gina Campoli, Rudy Chase, Ross Davis, Linda Ramsdell, Susan Houston, David Rowell.

Present via Zoom: Alison Low (Northeastern Vermont Development Association), Dayton Crites (DuBois & King), Emily Lewis (DuBois & King), Lucas Schulz

Farley called the meeting to order at 7:04PM.

1. Approval of the October 19, 2022 minutes

Dave moved to approve the minutes, Rudy seconded, no discussion, minutes unanimously approved.

2. Craftsbury Village Plan Visioning Meeting planning - Dayton, Emily L. (45 minutes)

Dayton walked the Planning Commission through proposed posters for the Public Visioning Meeting that is part of the Village Plan project. At the meeting, each of the five posters will be the basis for public discussion and feedback about the Village Plan and potential projects related to Parking, Walkability, Traffic Safety, Wayfinding and Roads. Those present reviewed and offered comments and feedback which DuBois & King will use to revise posters before the Visioning Meeting.

Discussion followed about moving the Public Visioning Meeting from November 30th to December 7th in order to have more time to review the revisions. All agreed on a new timeline: Planning commission members will send any additional feedback to Dayton and Emily by November 18th. DuBois & King will work on revisions next week and will send back out to the planning commission by November 30th for review. The Public Visioning Meeting is planned for December 7th from 6-7:30. During discussion on dates for the public meeting, Dayton shared that he is leaving DuBois & King at the end of the year for a new job.

3. Craftsbury Town Plan Update ('23) Municipal Planning Grant due December 1st. - Alison (15 minutes)

We need to apply for a grant to fund the work to complete the town plan update.

Alison Low outlined the priority items for the update:

The updated town plan should include the Village Plan and keep the project forward focused, including visuals and funding sources for carrying out projects.

Build on the conversation with Jens Hilke hosted by the Conservation Commission on October 17th and address priority habitat blocks as mandated by Act 171. Alison proposes hosting a series of outdoor excursions in March in priority areas to do inventory work followed by a potluck to report out on what was found. The idea is for neighborhoods to get out and show networks of connecting blocks at a community scale and have a consensus building exercise that doesn't involve sitting around a table. This would involve further the discussion about fragmentation and taking inventory of options that are available for planning. Alison has seen examples of communities having productive conversations when people get outside and have an opportunity to demonstrate why tracts of land are important when feet are on the ground. This part of the plan would be done in coordination with the Conservation Commission.

We will also need to update the flood resilience element, especially in light of expected new FEMA flood maps.

Alison also suggests Improving overall organization of the plan.

The application for a Municipal Planning Grant would highlight these needs and priorities.

Gordon moved to submit a Municipal Planning Grant application to fund the work to update the town plan. Ross seconded the motion. No discussion, motion approved.

4. Other business

No other business.

Gordon moved to adjourn the meeting, Ross seconded.

Meeting adjourned at 8:58PM.

Respectfully submitted,
Linda Ramsdell