

Craftsbury ARPA Committee Meeting Minutes June 14, 2022

Meeting called to order at 6:05pm by Alan Turnbull

Present: Lise Erickson, Chair, Alan Turnbull, Co-Chair/Facilitator, Stark Biddle, Gina Campoli, Heidi Krantz, Phil Lovely.

Absent: Rudy Chase

Minutes accepted as submitted.

Agenda reviewed (Alan)

Updates: Lise emailed Kevin Gregoire and Louise Calderwood re: ARPA committee. Since neither have been available to participate, their names are removed, but they are encouraged to follow on the town webpage.

- Alan reported that his meeting with the Select Board was well received. The SB was clear in wanting ARPA group to review all proposals and send a slate to the SB for final consideration. Alan also notes that the SB may sequester \$32-\$35,000 for a generator for the Academy. Note: the ARPA group believes that the SB should attend the Pitch Session(s).
- Post Card (PC) Project: (Gina) A mockup of the proposed post card was shared. Before it can be mailed, application details need to be on the ARPA website with a link on the PC to the application. Gina worked with Michelle Warren to set up an email site to be used for incoming questions and to sign up for future information.
- Craftsbury ARPA Application: (Lise) Lise shared her draft of a grant application. Discussed and group concluded to give the application draft to Heidi, Gina and Phil to revise at a subcommittee meeting (set for June 17) and then share by email with group.

Overall Scheme: (Alan) A To Do List was developed in a kind of “What” “When” format which generated much discussion.

What

When

Post Card

July 1

Application*

Revisions needed: Gina, Phil, Heidi

Q&A Sheet*

Gina revising

Selection Criteria*

Alan to send sentence about Collaboration

To Gina, Heidi and Phil

Information Mtg/Community

July 27

Website Prep

On-Going

Criteria Sheet: accepted by group as a working document for their use

***Must be completed before Post Card can be mailed**

Note: Stark clarified his purpose in developing his Q&A document: he meant for it to be a resource for the ARPA group to have to share consistent information about the project.

Gina will tweak her Q&A document for the website.

Overall Scheme Revisited (Alan) to discuss application process

Timeline and Steps in the Application Process:

<u>What</u>	<u>When</u>
Application Deadline	September 6
Pitch Night (s)	September 19 and ??
Committee evaluates applications &	Sept 19-Oct 19
Preps proposals for the Select Board	
Ranked proposals delivered to Select Board	Nov 1

Lise stated that the Select Board would like to have a way for the group to gather information from the community at large. Suggestions included a survey, interviews, public meetings, tabling at July 3 and Farmers' Markets.

The group raised concerns about how to do this, asked for clarity on what SB is seeking, time constraints and how this task would affect the work underway in the committee. Lise offered to report to the SB and request clarity re: community information gathering.

Immediate goal of group is to finalize post card, links to information on website and get it in the mail by July 1, 2022.

Next meeting is set for July 6, 2022, at 6pm in the Town Hall.

Meeting adjourned at 7:55pm.

Submitted by Phil Lovely, Recorder

June 15, 2022