

Antiques & Uniques 2023

Committee Meeting

Town Hall

May 19, 2023 at 3:30

Zoom Link:

<https://us02web.zoom.us/j/4528045656?pwd=aGtMSGxXaktGcUMvdjRPQndjU1kwdz09>

Meeting ID: 452 804 5656

Passcode: Craftsbury

Dial by your location

+1 929 205 6099 US (New York)

Agenda

1. Call meeting to order
2. Adjustments/changes to the agenda
3. Approve minutes
4. Working group updates
 - ★ **Volunteers-** (organizations & individuals) ALL (create roles, list, responsibilities)
 - ★ **Vendor Updates-** Michelle & Lise (breakdown, layout, program guide)
 - ★ **Site Work-** Bruce & Thomasina (internet, electricity, ATM, tables/chairs set up, stage, smaller tents, signs, arch, flowers/vines, timing)
 - ★ **Advertising-** Michelle, Lise & Jeannine (brainstorm, list, costs)
 - ★ **Budget-** Michelle (status, breakeven, pay for cleaner, face painters, materials & supplies, music, hire)
 - ★ **Activities-** Kris (update, materials needed, pay, photo ops, space)
 - ★ **Posters & Postcards-** Kris & Don (sponsors, printing, distribution, timing)

★ **Music-** Don (equipment needed, tent, schedule)

5. Schedule next meeting

6. Adjourn