

6.22.22 Planning Commission Draft Minutes

Present at Town Hall: Planning Commission members Farley Brown, Lucas Schulz, Ross Davis, Rudy Chase, Linda Ramsdell

Present at Town Hall: Susan Houston (selectboard liaison) Barbara and Richard Alexander, Penelope Doherty, Brian Machesny, Alison Lowe (Northeastern VT Development Association)

Present via Zoom: Dayton Crites and Emily Lewis (Dubois & King), Margie Ramsdell, Laurie Best Silva, Terry Martin

Meeting called to order at 7:04PM

1. Approval of May 25th minutes

Lucas moved to approve the minutes of May 25th, Rudy seconded, motion passed unanimously.

2. Review of the Craftsbury Village Planning Project

Dayton presented an overview of the project, which starts with community involvement. He characterized the work of Dubois & King as helping the Craftsbury visualize community goals through a facilitated process of community conversations and work with property and business owners. Questions for consideration could include "what could make moving through the village a better experience? (parking, sidewalk access could be areas to work on). Dubois & King and the Planning Commission would reference the town plan and the work of the Road Safety committee in these conversations.

The final result will be recommendations by Dubois & King which are attached timeline, ideas for grants and other resources to achieve the identified goals.

In discussion, people expressed great concern about traffic on all roads, naming Creek Road, Mill Village Road, Craftsbury Outdoor Center traffic, and cars parking anywhere available as particular concerns. Susie added that in the 2015 Community Visit process with VT Council on Rural Development, road safety was a main concern and the road safety commission was formed as a result to address those concerns.

Barbara Alexander asked about coordination with other recreational grants that the town has received and Dayton stated that Dubois & King will rely on the steering committee to be sure grants are coordinated

Laurie spoke to the challenge of parking capacity in the village.

The July 3rd Block Party will be first opportunity for public participation in the Craftsbury Village Plan.

3. Recommendations for Focus Group Meetings

Discussion of conducting focus groups with the general public and business and property owners, and maintaining transparency as components of the Village Planning process

There will be opportunity for public visioning and engagement at the Block Party on July 3rd and future opportunity online.

Dubois & King will help with a postcard invitation to focus groups. The Planning Commission will provide content for Dubois & King.

Rudy made a motion to approve the focus group and outreach structure. Ross seconded and motion passed unanimously.

4. July 3rd Block Party

Lucas and Dubois & King will look for a tent to set up. The Block Party will go from 4-9 PM and Dubois & King will staff the tent from 4-6 or 7. The Planning Commission reviewed the posters created by Emily and Dubois & King which will be part of the display in the tent. Farley will send out a sign up sheet for Planning Commission members to staff the tent and Emily will have cameras.

5. Village Designation Renewal Application

The application is set to go. Farley gave the Selectboard the packet and they will take action at their 6.28 meeting.

6. Other business

Alison alerted everyone about a June 28 webinar sponsored by NVDA about using your Village Center designation.

Lucas moved to adjourn, Ross seconded, meeting adjourned 8:32PM.

