

TOWN OF CRAFTSBURY REGULAR SELECT BOARD MEETING MINUTES

TUESDAY • DECEMBER 19 • 2023
7PM | CRAFTSBURY TOWN HALL

Present: Susan Houston, Jim Jones, Bruce Urie | TOWN CLERK Michelle Warren | GUESTS: Alison Low (*online*), Steve Perkins

Meeting Agenda

Jim called the meeting to order at 7:11 PM.

- **Action – Adjustments / Changes to Agenda**

Add MTAP – Alison Low Discussion.

- **Action – Approve Select Board Meeting Minutes**

- Special Meetings • Tuesday, Dec. 12; Thursday, Dec. 14; Tuesday, Dec. 19, 2023
- Regular Meeting • Tuesday, December 5, 2023 | **Bruce motioned to approve all four meeting minutes as submitted; Susan seconded. No further discussion. All aye. Motion passed.**

- **Discussion – FEMA Update**

Bruce: nothing new to report. Should have final numbers within few days; will be available.

- **Discussion – MTAP – Alison Low**

Two Points to Discuss:

- BRIDGE WORK | Alison: focus covers project scoping to be done before mitigating; bridge work. MTAP grant provides 75% reimbursement; application is online; can assist with application. Town discussed with current FEMA contact; FEMA will provide 75% reimbursement as well. Considered a double-dip to go through VT Emergency Management and FEMA (both part of mitigation process: paid for in phase II of flood relief Town will receive). Covered fine for project scoping costs/expenses.
- PLANNING COMMISSION | Two individuals continue to have interest in doing some type of technical assistance to inform housing sites. Could also be covered by MTAP ([Municipal Technical Assistance Program](#)). Community Housing Trust – no town attached to it / Community Housing Forum is a separate community (non-town) group; has no negative impact on Town. Town would apply for the MTAP fund; hire a consultant to do a housing study that would support their activities. *Discussion:* Application options: under church? does Housing Trust Fund require involvement? Grant management logistics/work requirements. Do not think it needs to be a Town group to qualify for MTAP. Nature of program: doing the early work to lay groundwork for ongoing efforts. Alison will work with Linda and Dave in further research; will prepare a scope-of-work for presentation to Select Board for review / approval before submitting. One town can

submit / done on behalf of another (Greensboro ineligible for MTAP). Craftsbury will be "pass-through unit" - has been since Care Center was built. [MTAP](#) can lend money only to municipalities.

- **Committee Reports**

- *Energy Committee* – finalizing idea for splitters; costs – will finalize thoughts on Thursday. Is there enough staff to support three splitters?
- *Recreation Committee* – swimming discussions still ongoing; Town will commit to having swimming lessons in Greensboro. Rec Committee will organize. Quick parade for the Light Parade.
- *Freedom & Unity* – Town Meeting Preview (January 20); review the warning. F&U will help with set up. At Town Hall and not Academy Gym. Will have Zoom. Will school be part of this?

- **Clerk Report**

- Nothing to report.
- People appreciated the road report posted on website; important to note – updates. Out on FPF.

- **Road Foreman Report**

Steve provided review of road conditions, closures and repairs resulting from rains and flooding. North Craftsbury Road; Hatch Brook Road; Guy Lot Road; Tanner Road was under water. North Craftsbury Road will be able to be paved in the summer. Done a great job. [Better Roads Grant](#) – \$30K | had been due tomorrow night but now extended to 29th. Will submit: for road down by Wild Branch Road. Rough budget completed. Hydrologically connected road segment (must be completed every five years; [MRGP has established crown requirements](#) for all hydrologically connected road segments whether erosion is present or not).

- **Upcoming Projects to Keep on Agenda**

- Hydraulically connected road segment mandates
- Community Development position
- Test Pits at Gravel Pit
- Triggers for Opening the Emergency (re: generator - have until August 24 complete project; they have contract with Birkfield Ag to order generator; backlog of orders; order submitted four months ago); Providing Assistance, Activating N2N
- Group Process: Throw Up Class 4, TH23, Bruce Awaiting Word from VTrans
- Appreciation Certificates
- Act 172 Municipalities o Assessing Spaces and Needs

- **Other Business & Walk-ins With Business to Come Before the Select Board**

- **Decide Next Meeting Date & Adjourn**

Budget meeting / item: Noon on Thursday, December 28.

Regular meeting: 7 pm on Tuesday, January 2, 2024 (possibly another meeting between January 2 and January 16 meetings). The meeting adjourned at 8:09 pm.

Respectfully submitted,

HAPPIEST HOLIDAY WISHES TO ALL!



Victoria Hudson
Select Board Clerk