

TOWN OF CRAFTSBURY
REGULAR SELECT BOARD MEETING MINUTES

TUESDAY, JUNE 6, 2023
7PM | CRAFTSBURY TOWN HALL

Present: Susan Houston, Jim Jones, Bruce Urie | Alison Blaney, Kevin Gregoire, Michelle Warren, Jeannine Young

Meeting Agenda

Jim Jones called the meeting to order at 7:05 PM.

- **Action – Adjustments / Changes to Agenda**

Adjustments to topic order: addition of Window Dressers and Young Road topics.

- **Action – Approve Select Board Regular Meeting Minutes of May 16, 2023.**

Susie Houston motioned to approve the meeting minutes; Bruce Urie seconded. No further discussion. Motion passed.

- **Discussion – Window Dressers Estimate for Windows at Town Hall – Kevin Gregoire**

Total \$247.68 for the five windows | waiting for painter estimate. **Bruce motioned to approve the work at the estimated cost; Susan seconded. No further discussion. All aye. Motion passed.** The Select Board thanked Mr. Gregoire for all his work and efforts.

- **Discussion – Village Improvement Society – Harry Miller**

Signage and lighting idea; Harry Miller wanted to be here to discuss but was unavailable. Possible to build a staging on the west side under trees. Will keep gazebo, do roof. Staging area discussed.

- **Discussion – Delinquent Tax Policy & Payment Agreement - Alison Blaney**

Delinquent Tax Collector Alison Blaney stated indications are good for knowing where Craftsbury stands in terms of what has been received/owed. Ms. Blaney presented the Delinquent Tax Policy and Payment Agreement for Select Board review and approval; perhaps it should go out with every bill; or post on website with notice. Select Board must make announcement about policy also. The agreement is between the property owner and town representative/delinquent tax collector. **Susan motioned to approve the Delinquent Tax Policy and Payment Agreement (agreement between tax collector and delinquent taxpayer); Bruce seconded. No further discussion. All aye. Motion passed.**

- **Discussion – Turn-Around Sign | Young Road – Jeannine Young**

Try a stop sign at turn-around; dead-end and no place to turn around. Still, people will drive all the way down and turn around and use private drive. Demolish mailbox.

- **Discussion – Gravel for Craftsbury Public House**
A few small tractor buckets.
- **Action – Auditor/Lister Rates**
Difference in rates paid. **Bruce motioned to approve the rate difference – to \$16/hour; Susan seconded it. No further discussion. All ayed. Motion passed.**
- **Action – Dog Warrant**
Reviewed draft list of dog owners with unregistered pets. **Bruce motioned to serve the dog warrants to those on the list; Susan seconded. All ayed. Motion passed.**
- **Discussion – Historic Window – Jeff Fellingner**
Will obtain other input; paint repair can hold off until further input received.
- **Discussion – CCC Sign for Demonstration Site**
\$250; new sign to put up. Should come out of committee budget line.
- **Discussion – Radar Signs**
Mail and send in. Susie will handle.
- **Committee Reports**
 - *Energy Committee* – want to ensure costs for windows being promised are available when needed; policy – give away as much as can; funding – raising what’s needed. Must have record-keeping (free inserts: donations \$3500; have a grant in NE Grass Roots Environmental Fund - probably get \$2500. Also other monies from elsewhere.) Grant monies will pay for most of the inserts; in Town Office; five in office.
 - *Conservation Commission* – first BioBlitz training was good; 10 people came. Very interested. Will do another training; exciting – potential to have a town-wide nature inventory. Very beneficial for town. Elinor Osborn has taken on this project. Conservation Commission will show what’s been recorded/people can view via a website. Reminder: Tools of the Trade Panel Discussion on Monday, June 19, at 7 pm at Town Hall; topic focus will be what conservation means. Select Board Co-Chair Bruce Urie to participate. Other topics:
 - Act 171: Forest Habitat Protection Law
 - How Conservation and Easement
 - Craftsbury Landscape
 - *Planning Commission* – (**Action**) New member and alternate: David Koschak, an architect; Reed Holden. **Susie motioned to accept the recommendation of Koschak and Holden as alternate; Bruce seconded. No further discussion. All ayed. Motion passed.** Village Plan work; holding up on putting in any yellow lines. Received a request to not have the lines.
 - *Antiques & Uniques* – about 100 vendors; event brochure; tent discussion
- **Clerk Report**
 - Letter from insurance claim person

- School Scholarship – school records
- P&L – ongoing; paving and gravel payables; receivables – delinquent taxes

- **Road Foreman Report**

Mow at end of July. Tentative. Brian Sanville on it.

- **Upcoming Projects to Keep on Agenda**

- Electricity on the Common
- Triggers for Opening the Emergency Shelter, Providing Assistance, Activating N2N
- Group Process: Throw Up Class 4, TH 23, Bruce Awaiting Word from VTrans
- VOREC Grant: Upgrade Sterling Trailing; Parking Signage - Gina Campoli
- Appreciation Certificates
- Act 172 Municipalities
- Assessing Spaces and Needs

- **Other Business & Walk-ins With Business to Come Before the Select Board**

None.

- **Decide Next Meeting Date & Adjourn**

Next meeting scheduled for June 20th at 7 pm at Town Hall. The meeting adjourned at 8:59 pm.

Respectfully submitted,



Victoria Hudson
Select Board Clerk