

**TOWN OF CRAFTSBURY
REGULAR SELECT BOARD MEETING**

**Tuesday, April 4, 2023
7 PM at Craftsbury Town Hall**

Present: Susie Houston, Jim Jones, Bruce Urie | Carol Ceraldi, Susan Clark, Anne Hanson, Bru Mille, Wendy Turnbull, Michelle Warren; *(Online):* Daniel Solomon, Jeri Wohlberg

SELECT BOARD AGENDA

- **Action** – Call Meeting to Order

Jim Jones called the meeting to order at 7:04 pm.

- **Action** – Adjustments/Changes to Agenda

None.

- **Action** – Approve March 21, 2023, Select Board Meeting Minutes

Bruce Urie moved to accept the minutes of the March 21 Regular Select Board meeting; Susie Houston seconded it. Discussion: amend total amount of ARPA funds for Craftsbury booster club; actual amount paid: \$13,176. Total dollar amount of request was \$13,171.06. Administrative process resulted in the former being written on the check (\$4.94 difference). Other administrative process issue: Town cannot pay ARPA funds to an individual (booster club request); Town distributed funds to Booster Club, which, in turn, can reimburse the individual for costs. **No further discussion. All aye. Motion passed.**

- **Action** – SLA Checking Account Through Town

Jeri Wohlberg with the School Life Association is working with others to jumpstart the SLA and get it reorganized. The group historically has had a bank account in Hardwick. To obtain a 501C(3) status is complicated (requires parent volunteers). Group asks if Craftsbury can host the account similarly to the way the Booster Club account is managed to ensure tax benefits for donations and other matters. Town account will not be the same as a 501C(3), and Town Clerk must be on the account. Town provides monthly statement. Every check must be made payable to the Town of Craftsbury with memo notation indicating target (tax-deductible through town). **Bruce motioned that the Student Life Association checking account be allowed to be administered through the Town office; Susan seconded. All aye. Motion passed.**

- **Action** – Freedom and Unity Task Force with Susan Clark, Writer and Educator Focusing on Community Sustainability and Citizen Participation

Susie Houston announced the first meeting for the Task Force – tentatively titled Freedom and Unity. Not a permanent group; will disband once project is complete. She introduced Susan Clark, who has proposed a specific process focused on strengthening democracy and community engagement; learning what works best for Towns in those areas.

Susan Clark thanked everyone and stated she was honored and grateful for the opportunity to assist Craftsbury residents. She acknowledged Craftsbury for taking a lead on the pilot project that

should help pave the way for other towns and villages wanting to go through the process. Those who have already agreed to be part of the group include Daniel Solomon, Carol Ceraldi, Wendy Turnbull, Bru Mille, Anne Hanson (all present at meeting) and Farley Brown (unable to attend). Group focus: review proposed process; agree on the process; decide how we will gather community. Has a Fall target date to begin citizen engagement. Susie will be the liaison to the Select Board.

- **Action** – Close Out Cemetery Account; Add to the General Fund
Town received letter from auditor regarding \$105 set-aside funds in an account for the Green Cemetery. Suggested closing the account – as has no activity – and put in the Town General Fund with a notation that it's available for Green Cemetery. **Bruce motioned to close the account, add the balance for the Green Cemetery to the General Fund with the notation that it's available for Green Cemetery (as carry-over funds); Susie seconded. All aye. Motion passed.**
- **Done** – Fire Warden Form
New Fire Warden Andrew Marckres must sign the form; Bruce will connect with the warden to obtain signature.
- **Administrative** – Approve Farmers Market Common Use Form
No discussion required; Bruce signed the form.
- **Weight Permits**
Signed: Grimes, Amerigas, Camp Precast Concrete Products, Vaillancourt Transport, EC Morrison Trucking & Excavating, SunCommon, Fred Lance Trucking
Additional Permits Signed by Jim: VT Well & Pump, Cabot, Fred's Energy, GW Tatro, Kilburn Transport
- **Committee Reports**
Planning Commission: Still seeking members.
Conservation Commission: Membership needed.
Antiques & Uniques Working Group: Ad-hoc group met Friday. Obtained a new \$500 sponsor. More than 50 sites, Farmer Market has 10 more and food still to come. Last year had 30 sites. Plans are on track.
- **Clerk Report**
 - P & L – reviewed and discussed; \$20K truck repair (Grant-in-Aid form/mechanical to be signed.)
 - 911 Coordinator: person who was appointed, declined position. Must find someone else.
 - Act 250 permit – all set/ right-of-way.
 - Four C's – renovation project is cleared by ANR for Act 250.
- **Road Foreman Report**
Nothing heard about whether there will be four-day work weeks during the summer. Discussion. Sand and gravel supply.
- **Upcoming Projects to Keep on Agenda**
 - April 18th - Kelly Carpenter, Dog concern
 - Triggers for Opening the Emergency Shelter, Providing Assistance, Activating the N2N

- Group Process: Throw Up Class 4, TH 23, Bruce Awaiting Word from VTrans
- VOREC Grant: Upgrade Sterling Trailing; Parking Signage - Gina Campoli to Update (Feb)
- Appreciation Certificates
- Electricity on the Common
- Act 172 Municipalities
- Assessing Spaces and Needs
- Delinquent Tax Collector – by April 18
- **Other Business & Walk-ins that have business to come before the Select Board**

None.

- **Decide Next Meeting Date & Adjourn**

Next meeting on Tuesday, April 18, 2023, at 7 pm at Town Hall. Meeting adjourned at 8:39 pm.

Respectfully submitted,



Victoria Hudson
Select Board Clerk