

**TOWN OF CRAFTSBURY
REGULAR SELECT BOARD MEETING**

**Tuesday, March 21, 2023
7 PM at Craftsbury Town Hall**

Present: Jim Jones, Bruce Urie, Susan Houston | Farley Brown, Penelope Doherty, Joey LaMare, April Royan, Michelle Warren

SELECT BOARD AGENDA

- **Action** – Jim Jones called the meeting to order at 7:30 pm.
- **Action** – Adjustments/Changes to Agenda – add ARPA Request: School Booster Club
- **Action** – Approve Selectboard Minutes (three separate meeting minutes)
 - March 7 Town Meeting Minutes – **Bruce Urie motioned to approve the town meeting minutes; Susan seconded. All ayed. Motion passed.**
 - March 17 Special Select Board Meeting with Steve Marckres and Eric Pope – **Bruce motioned to approve the minutes of the March 17 Special Meeting; Susan seconded. All ayed. Motion passed.**
 - February 28 Regular Selectboard meeting minutes. **Bruce motioned to approve the minutes; Susan seconded.** Discussion – corrections and adjustments to reflect accuracy. VCDP has not pre-approved the additional grant money; must be applied for – decision is pending. Changes made. No further discussion. **All ayed. Motion passed.**
- **Action** – ARPA Funds Request: Craftsbury School Booster Club Members April Royan and Joey LaMare presented information regarding the following:
 - Concession stand – \$4,500
 - Batting cage - (Craftsbury Academy gym location) – \$3181.06
 - Shooting machine – \$5490 (\$4995 w/out tax, etc.)

\$13,171.06 – total request

Jim motioned to approve the request for \$13,171.06 for the three items – noting that payment/check for the batting cage must be to Mark Royan; the batting cage was pre-paid by Mr. Royan; Bruce seconded. All ayed. Motion passed.

- **Discussion** – Childcare for Town Meeting
- **Action** – Pay for Lead Lister: discussion. **Susan motioned to increase the Lead Lister pay hourly wage to \$30; Bruce seconded. All ayed. Motion passed.**
- **Action** – Approve Select Board Chair: been approved. **Susan motioned to appoint Bruce and Jim as Selectboard co-chairs; Bruce seconded. All ayed. Motion passed.**
- **Action** – Appoint committee members: Susan listed the committee recommendations:

- *Planning Commission* – awaiting language to post position on FPF.
- *Conservation Commission* – has two people who responded and signed up as possibilities at Town Meeting: filling two full-time positions for four years. No appointments at this point.
- *Energy Committee* – two leaving and two are staying on; one recommendation – Ian Nelson – to start for a three-year term. **Susan motioned to appoint Ian Nelson to the Energy Committee; Jim seconded. All aye. Motion passed.**
- *Neighbor-to-Neighbor* – both agreed to do another term (Two up for term limits: Kris Coville and Tim Fritz).
- *Recreation Committee* – a number of people termed out.
- *Website Committee* – **Susan motioned to appoint Victoria Hudson to the Website Committee; Jim seconded. All aye. Motion passed.**
- *Mental Health Resource Group* – just wanted to add people to the group. Three total added.
- *ARPA Working Group* – work concluded; group disbanded.
- *Antiques & Uniques* – a working group.
- *Forestry Committee* – three more years for those already on.
- *Town Service Officer* – **Susan motioned to appoint Michelle Warren as Town Service Officer; Bruce seconded. All aye. Motion passed.**
- *WWII Memorial Trustees & Craftsbury War Memorial Committee* – letters to be sent to potential candidates.
- *NEK CUD* – membership remains the same.

Commissions and committees meet monthly.

- **Discussion** – Reviewed elected positions.
- **Action** – Approve D-Tax Ad & Job Description: discussion of position advertised.
 - **Bruce motioned that the Delinquent Tax job description be accepted – as noted with changes; Susan seconded. No further discussion. All aye. Motion passed.**
 - **Bruce motioned that Michelle Warren can receive delinquent tax money at Town Hall; Jim seconded. All aye. Motion passed.**
- **Admin** – Bruce signed Municipal Impact questionnaire for Heather Coyle & Michele Miller
- **Discussion** – Races: Susan Dunklee (letter) Festival, Ginny10 and a Use of Common form. Bruce signed and will be added to the calendar.
- **Weight Permits (signed by Bruce)** r.k. Miles; Cardinal Logistics Management Corp.; ALH Transit, Inc.; Suburban Propane, IM Trucking LLC, Packard Fuels LLC, Consolidated Communications, Calkins, SD Ireland, Beacon Sales Acquisition: New permits: Harrison Concrete and Irving Oil
- **Committee Reports**

Planning Commission – Chair Farley Brown said group was excited because more than 50 people attended the Community Visioning for Craftsbury Community Plan (online and in-person). Planning Commission has worked a long time with D&K; great to get community feedback. Received Village Plan draft from D&K; minor changes made. Final will be presented during April 19 meeting. That will be the

final product; Commission will sign off and the plan will be done. Planning Commission seeking a working group to help put plan into action. Have a plan to move it forward. Discussion regarding payments to D&K; membership of Commission.

Conservation Commission – June 19 Panel: Tools of the Trade. Four speakers.

- **Clerk Report**

- **Action** – Approve \$150,000 temporary loan from Preservation Fund to General Fund to pay bills; **Bruce motioned to transfer temporarily from Preservation Fund to General Fund; Jim seconded. All ayed. Motion passed.**
- P & L

- **Road Foreman Report**

- Review grader prices – quotes being reviewed; would like to buy the John Deere instead of Caterpillar; ask for permission once purchase and sale.

- **Upcoming Projects to Keep on Agenda**

- Triggers for Opening the Emergency Shelter, Providing Assistance, Activating the N2N
- Group Process: Throw Up Class 4, TH 23, Bruce Awaiting Word from VTrans
- VOREC Grant: Upgrade Sterling Trailing; Parking Signage - Gina Campoli to Update
- Appreciation Certificates
- Electricity on the Common – Bruce continuing discussions; will do a walk-around with potential electrician
- Act 172 Municipalities
- Assessing Spaces and Needs

- **Other Business & Walk-ins that have business to come before the Select Board**

- **Decide Next Meeting Date & Adjourn**

Next meeting scheduled for Tuesday, April 4, at Town Hall. Meeting adjourned at 9:18 pm.

Respectfully submitted,



Victoria Hudson
Select Board Clerk