

TOWN OF CRAFTSBURY
SPECIAL SELECT BOARD MEETING

Tuesday, April 26, 2022
7 PM at Craftsbury Town Hall

Present: Jim Jones, Bruce Uri, Susan Houston | Michelle Warren

SELECT BOARD AGENDA

Jim called meeting to order at 7 PM.

● **Action** -Adjustments/Changes to Agenda

Conclude discussion/action item re the CCCC VCDP Grant requirements on April 19 Select Board meeting agenda

● **Action** – Approve Minutes of April 19, 2022

1. After discussion, the Select Board determined that the purchasing policy previously adopted would suffice as one of the four requirements to satisfy the CCCC VCDP Grant
2. Description on the Landlocked Parcels should be corrected: parcels are of various acreages

Susie motioned to approve the April 19 minutes as amended. Bruce seconded; all aye. Motion passed.

● **Discussion** – ARPA Working Group Presentation at April 19 Meeting

1. What should Select Board set-aside for potential projects from American Rescue Plan Act funding?
2. What can be advertised to the public?
3. Should everyone fully have a voice in how funds are used?

ARPA Working Group asked if Select Board planned to set aside any funds for town projects, upgrades; possible options Select Board discussed:

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|---|--|
| ○ weatherization of town buildings | ○ renewable energy – solar |
| ○ wastewater/septic tank | ○ library generator |
| ○ fire department improvements / equipment / gear / training / truck (it has a huge backlog of needs, including need to train and recruit first responders) | ○ school generator (a town issue given the school is an emergency shelter/center); does school have other funding options? |
| ○ bridge upgrades/repairs/replacement | ○ new town safe |
| | ○ road maintenance/improvements |

Time-sensitive components:

1. ARPA fund must be obligated by end of 2024 and must be spent by the end of 2026.
2. When will ARPA Working Group be ready to conduct full application process? Promote/advertise availability to the community; determine if broad citizen input possible?

ARPA money should benefit Craftsbury as a whole and avoid becoming a contentious issue. ARPA rules are flexible regarding local governance of dollars.

Select Board decided more discussion – especially with the ARPA Working Group – is necessary and will attend the Wednesday, May 4, ARPA meeting scheduled for 6 pm at Town Hall. Topic also to be added to the May 3 Regular Select Board Meeting agenda for continued dialogue.

- **Action** – Sign Dispatch Contract With Craftsbury Fire Department and Newport City Police

Conversation involved use of fire department carryover funds (to be used to cover \$5,063.31 cost covering April to end of December), timing of switch over to Newport dispatch facility and questions about public notification of new non-emergency phone numbers as well as insurance. Fire Department to disseminate public notices on Front Porch Forum, Facebook, town website; insurance still at same coverage. **Bruce motioned to sign the contract as submitted, adding that he will send it to Newport Police Department. Jim seconded; all aye. Motion passed.**

- **Discussion** – Windows in Basement Regarding Puddy, Paint, Plexiglass, Historical Preservation

Southside windows should be kept for the natural light provided and historical preservation aspects. Also do not want northside windows to be covered. Windowpanes appear to be repairable and capable of being sufficiently water-proofed. Susie will contact contractor about painters, etc. Add topic as an agenda action item for the May 3 Regular Meeting.

- **Discussion** – Retirement Party for Former Craftsbury Town Clerk Yvette “Effie Brown

Recognition ceremony to celebrate / commemorate her 34 ½ years of service as town clerk. During the Block Party? Set aside town money for the party?

- **Discussion** – Loader Purchase Update

Ordered last year; scheduled to arrive in May. Will be shown at the Barre Municipal Town Faire to showcase it. Craftsbury approved purchase of the loader.

- **Committee Reports**

None

- **Clerk Report**

Town Office is closed tomorrow, Wednesday, April 27; Town Clerk Michelle Warren attending professional retreat.

- **Road Foreman Report**

Update on the loader purchase and delivery.

- **Other Business & Walk-ins**

None

- **Decide Next Meeting Date & Adjourn**

Mtg adjourned at 8:25 PM. Next Regular Select Board Meeting is Tuesday, May 3, 2022 at 7PM.

Select Board will attend / meet at the ARPA Working Group meeting scheduled for Wednesday, May 4, at 6PM.

Respectfully submitted,



Victoria Hudson
Select Board Clerk