

**TOWN OF CRAFTSBURY**  
**REGULAR SELECT BOARD MEETING**  
**Tuesday, November 1, 2022**  
**7 PM – Craftsbury Town Hall**

**Present:** Jim Jones, Bruce Uri, Susan Houston | Shaun Allen, Penelope Doherty, Joe LaMare, Jane Marlin, April Royan, Mark, Royan, Daniel Solomon, Jane Solomon, Michelle Warren

**SELECT BOARD AGENDA**

- **Action** – Call Meeting to Order  
Jim called meeting to order at 7:04 pm.
- **Action** – Adjustments/Changes to Agenda  
*Postpone* ARPA Funding – Susan Houston proposed holding a special warned meeting for discussion and remove from agenda; allot time for consideration of special recommendations: time and place for special meeting to be noticed.  
Remove *Action Item*: Municipal Policies – has been signed and sent in.
- **Action** – Approve Minutes of October 18, 2022  
**Bruce Urie motioned to approve the October 18, 2022, Regular Select Board Meeting minutes. Susan seconded; all ayed. Motion passed.**
- **Discussion** – Craftsbury Little League: Baseball Field Safety, Maintenance  
April and Mark Royan restarted Craftsbury Little League; seeking Town support for field safety and maintenance improvements that will benefit all who use the field on The Common. Field repairs/upkeep cause a huge time constraint. Craftsbury hosted the All-Star Little League this year. More than 500 in attendance; tournaments generate revenue for community. Could not use The Common field; did not meet specifications. Baseball other sports activities significantly increased: middle school, varsity, T-ball, soccer, women’s softball, etc. Group has limited time and resources to adequately maintain field: mowing, repairs, maintenance, upkeep. What resources could Town provide to assist with efforts? Immediate repairs include work around home plate, pitcher mound and outfield mounds, divots. Ongoing needs include tarp for pitcher mound and home plate; eliminates weeding. The Craftsbury Village Improvement Society to be contacted next. Coordinate field-improvement efforts that include electricity issues.  
Town Clerk to notify stakeholders – including neighbors – of ad-hoc discussion on topic.  
**Bruce motioned that the Select Board allow the group to proceed with repairs to the two hot spots – home plate/pitcher mound and outfield divots/lumps – including the sand options. Susan seconded; all ayed. Motion passed.**
- **Discussion** – Banking Accounts for Snow Mobile and Booster Clubs  
Snow Mobile Club must establish its own account per grant guidelines. Must be able to transfer funds to business account. Booster Club plans to start up again; Town Clerk and Booster Club contact would be on account. Club has \$230 in cash. Booster Club will have no ties to Orleans Southwest Supervisory Union; being started to support all sports in Craftsbury, separate from OSSU. Funds used for uniforms, etc.

- **Discussion** – Animal Control Ordinance
- **Action** – Approve Town Health Officer Recommendation Form, Reappoint Timothy Fritz  
**Bruce motioned to approve Timothy Fritz as Town Health Officer. Susan seconded; all ayed. Motion passed.** Bruce signed the Town Health Officer Recommendation Form.
- **Action** - Discuss and Allocate ARPA Funding  
 Topic / action postponed: Bruce motioned to hold a special Select Board meeting at 9:30 am on Friday, November 4, to allow Select Board time to review ARPA-recommended proposals before making a final determination. Discussion ensued about evening meeting times, public input and approval process.
- **Clerk Report**
  - Town Hall Improvements: sink, door, insulation, pipes and more insulation.
  - Election is November 8: more than 300 absentee ballots already received.
  - October YTD: P&L submitted for review; salt costs – a good idea of town status; grants submitted (potential \$34K receivable).
  - **Action** – Review and Approve BCBS Renewal  
 Road crew is satisfied with plan; renew same plan (increase in plan costs). **Bruce motioned to renew plan as it with the understanding that future payments to former Town Clerk for insurance will be halted. Jim seconded; all ayed. Motion passed.**
  - Town Report Dedication: to whom will the Town Report be dedicated.
  - Will Signatures Be Required for Appropriation? Previous notices never had it; signatures were not required. Appropriations set for first of January.
  - Possibility of Antiques & Uniques for 2023: organizer to be contacted to determine whether it will be held in 2023. Can decide in December; Bruce to update Select Board.
  - Training Committees to do Their Own Zoom Owl: notice to be sent to all committee chairs that each should have a tech/IT person to set up zoom and Zoom owl. Training on set-up process to be scheduled.
  - Message Board: bought used.
  - Craftsbury Booster Club: setting up under Town account; Kristy LaMare and Town Clerk Warren to be on the account.
  - CD at 3.2% for \$175,000 coming mature Dec. 2 – generate more interest income.
- **Road Foreman Report**  
 Monitoring soil on town property: Sterlings project with PFAs – put in two monitoring wells (2” pipes – capped). Permission by property owner required. Bridge at the bottom of Ketchum Hill: class 4, non-motorized bridge – will get a new deck. Pedestrian bridge. No heavy machines allowed. Salt costs increased by \$20/ton. Town uses between 700 tons and 800 tons.
- **Committee Report**  
*Energy Committee* – tomorrow will finish winter dresser project. Good volunteers and assembly line. Kevin Gregoire willing and ready to serve others; a really great project that’s truly appreciated by many.

*Planning Commission* – Village Plan visioning session with consultant set for November 16; open to public.

*Neighbor-to-Neighbor* – developed a nice tag line: “Help Build a culture of Resilience and Connection”. Overall mission is to help community in times of stress; now looking into future.

*Policy on Hatch Brook Road* – any policy governing how much excess soil, etc. can be put there? On Town property? No policy: by happenstance became a Town property. People used as a dumping ground for dead animals. Now used more for stumps, brush.

*Trick or Trunk Follow-up* – was successful. Rave reviews. Plenty of positive feedback. Fewer people this year, helped by Greensboro and Albany having their own events.

- **Upcoming Projects to Keep on Agenda**

1. Class 4, TH23, Update – waiting for landowner to decide.
2. Mortgage title search, 4 Cs with Sarah Davies – done; have opinion letter. Contract cannot be signed until all things have been obligated. Preliminary work being done. Renovations being completed that are not part of grant; almost all done in the attic. No need to relocate residents. Two weatherization grants received; hoping will accomplish all that’s needed. All renovations should be done by end of 2023. Some supply chain issues.
3. Young Bridge Planks – done.
4. Appreciation Certificates – ongoing.
5. Assessing Spaces and Needs – ongoing.
6. Author Susan Clark – co-author of [\*Slow Democracy: Rediscovering Community, Bringing Decision Making Back Home\*](#) focuses on strengthening community engagement; seeking interest from Town in promoting / supporting local democracy through a series of facilitated large and small groups. Town must determine if it wishes to participate in what she’s offering; propose an 11 am meeting for November 16 to hear a presentation (about 90 minutes). Bruce will follow up with her and report back to Select Board. Greensboro Select Board member(s) may want to attend.

- **Other Business & Walk-ins that have business to come before the Select Board**

None.

- **Decide Next Meeting Date & Adjourn**

Next meeting at 7 pm on Tuesday, November 15, 2022, at Craftsbury Town Hall. Meeting adjourned at 9:05 pm.

Respectfully submitted,



Victoria Hudson  
Select Board Clerk