

TOWN OF CRAFTSBURY
REGULAR SELECT BOARD MEETING
Tuesday, October 18, 2022
7 PM – Craftsbury Town Hall

Present: Jim Jones, Bruce Uri, Susan Houston | Penelope Doherty, Michelle Warren

SELECT BOARD AGENDA

- **Action** – Call Meeting to Order

Jim Jones called the meeting to order at 7:14 pm.

- **Action** – Adjustments/Changes to Agenda

Jim to present Road Foreman Report.

- **Action** – Approve Minutes of October 4, 2022

Bruce Urie motioned to approve the meeting minutes for October 4. Susan Houston seconded; all ayed. Motion passed.

- **Action** – Sign Resolution Adopting the Local Hazard Mitigation Plan

Penelope Doherty presented LHMP for signature; **Bruce motioned to sign and formally adopt the LHMP. Susan seconded; all ayed. Motion passed.** LHMP already filed with state and FEMA; will be publicly available online and at Town Hall.

- **Discussion** – Approve/Sign Craftsbury Community Care Center Mortgage Deed

Not quite ready for signature; additional suggestions and questions received. One change recommended. Document being prepared for signature; as soon as Town signs, attorney can sign the opinion. In new few days; time-sensitive matter.

- **Discussion** – Animal Control Ordinance

Discussion. Drafts of animal control ordinance reviewed. Revisions to be made and another draft will be presented at next regular Select Board meeting.

- **Discussion** – Happenings This Year

Becca Farra with Newport Daily News seeking info on town updates, changes, new hires: share the website minutes with her.

- **Administrative** – Use of the Common Form, Birthday Oct 22

Admin - Use of the Common Form, Birthday Oct. 22 – signed. Birthday/sports celebration.

- **Clerk Report**

- Sept. Budget vs. Actual
- **Action --** Edward Jones Proposal – **Susan motioned to reinvest \$175K in roll-over investment with Edward Jones. Bruce seconded; all ayed. Motion passed.**
- Review BC/BS Renewal – types of plans reviewed and assessed. Open enrollment starts 1 Nov.
- ARPA funds received \$114,202.10 and to be transferred to ARPA account this week. Fully funded.
- Town Health Officer Notice – a one year appointment; will check for interest.

- Solar Credits – still three months remaining; more than \$1700 saved in electrical billing.

- **Committee Reports**

- *Neighbor-to-Neighbor* – meets quarterly. Meeting next week; may bring up some ideas about expanding its mission.
- *Recreation Committee* – no feedback received regarding swimming lessons; [Trick or Trunk](#) posters circulated; parade starts at 5 pm (still seeking drum, horn player to lead parade). High school pumpkin decorations; gazebo decorations. A Halloween community event on October 31. Trick-or-treating also possible around The Common.
- *Energy Committee* – cut and split wood; Saturday was stacking. One more delivery to Albany: the last one for Fall. Wood stored for winter needs. Firewood project completed for year. Window Dresser project starts on the 23rd.
- *Planning Commission* – meets tomorrow; it joined with the Preservation Commission to hear guest speaker [Vermont Fish & Wildlife Dept. Conservation Planner Jens Hawkins-Hilke](#) (Essex Office). Topics included Act 171; had suggestions for other items the Conservation Commission should include in Town Plan.
- *Mental Health Resource Group* – held a successful awareness walk for suicide/mental health; raised more than \$3K. Plentiful turnout. Poignant. Well-received. Admiration for the event and organizer.

- **Road Foreman Report**

Salt issue. Review of Young Bridge work; further discussion with other stakeholders ongoing. Must be fixed. Excavator worker to repair culverts. Question raised by Susan: should Road Foreman Report be moved up in meeting (earlier in meeting)? Intermittent reporting in past; night meetings difficult during winter months. Discussion with crew planned. Will advise Town Clerk to move topic to earlier in agenda.

- **Upcoming Projects to Keep on Agenda**

- Class 4, TH23, Update – discussions ongoing; hasn't determined if he wants road closed. Town will do permit for culvert. Resident will get back with Select Board.
- Appreciation Certificates – ARPA group and town committees.
- Electricity on the Common – no further discussion; awaiting stakeholder meeting
- Assessing Spaces and Needs – expectations, outcomes, inventory; for further discussion.

- **Other Business & Walk-Ins That Have Business to Come Before the Select Board**

Nothing

- **Decide Next Meeting Date & Adjourn**

Next meeting, Tuesday, November 1, at 7 pm at Craftsbury Town Hall. Meeting adjourned at 8:56 pm.

Respectfully submitted,



Victoria Hudson
Select Board Clerk