

TOWN OF CRAFTSBURY
REGULAR SELECT BOARD MEETING

Tuesday, August 2, 2022
7 PM at Craftsbury Town Hall

Present: Jim Jones, Bruce Urie, Susan Houston | Brian Machesney, Michelle Warren

SELECT BOARD AGENDA

• **Action** – Call Meeting to Order

Jim Jones called the meeting to order at 7 pm.

• **Action** - Adjustments/Changes to Agenda

Ensure Planking discussion/decision is included.

• **Action** - Approve Minutes of July 19, 2022 Meeting

Bruce Urie motioned to approve the minutes of the special meeting on July 25 and those of the July 27 ARPA Informational Meeting; Susan Houston seconded. All aye. Motion passed.

Bruce motioned to approve the July 19 regular meeting minutes; Susan seconded. All aye. Motion passed.

• **Executive Session** – CUD and ARPA Funds Discussion

Executive Session: Bruce motioned to enter executive session at 7:05 PM; Susan seconded. All aye. Motion passed. Executive session concluded at 7:30 pm. No action.

• **Action** – Decision on Replacing Planking on Young Pedestrian Bridge off Creek Road

Discussion. Bruce spoke of efforts to hold a meeting that includes representatives of the Craftsbury Outdoor Center. Must re-plank bridge or close it. Must make safe to avoid accidents. Work will be incomplete by August but potentially by Fall. Funding options. Decision to plank has been made; awaiting sod. Bruce will coordinate meetings. No action taken.

• **Discussion** – Safe Purchase

Discussion. Potential funding, purchase and transport options; safe sizes.

• **Discussion** – Painting Bid by Daily Painting in Hardwick

Bid reviewed; project covers entire Town Hall building sans work completed last year: next to be completed are three sides and top of the front. A total of 5200 sq ft. for \$19,260 – four weeks to complete. Painting, caulking. Lead abatement certification required. Start next Spring. Obtain other bids and correlate with next year budget. Funding options and further discussion with potential contractors.

• **Discussion** – Craftsbury Saplings Grant

Submitted pre-app; moving into application phase. Assistance required, e.g., environmental application. Bruce will discuss with grant stakeholders

• **Action** – Application for Use of The Common – Three Requests

1. Katherine Sims Ice Cream Social on August 6 | opportunity to discuss issues. Free ice cream; a suggestion box. To be held at Farmers Market; Farmers Market approved. Susan will post on FPF. **Jim Jones motion to allow the event to be held on The Common on August 6; Susan seconded. All aye. Motion passed.**
2. Katherine Sims Painting Event on September 9 | No application yet received.
3. Birthday Party on August 20 at 2 pm | no issues with birthday parties behind held on The Common; only administrative decision required. Select Board approved.

- **Discussion – Political Signs on the Common**

No political signage on any Town property – lands: The Common and Town Hall. Info to be posted on FPF.

- **Discussion – Signage Suggestions**

Three signs requested: stop sign at Mud Island suggested. *Slow Down – Children at Play* sign requested by Mark Dunbar; Dunbars will pay for it. Signage where Craftsbury, Greensboro and Glover connect.

- **Discussion – ARPA Funds Town Set-Aside**

Discussion about Town application / set-aside. Which projects to include; total to request; up to \$90K. Bruce to draft an administrative proposal on Town letter head, to exclude fire department and school generator items.

- **Committee Reports**

- *Planning Commission* – D&K (Dubois and King) working on [getting report on Village Plan](#) drafted; focus groups input required. [Dates for the Planning Commission discussions](#) on website.
- *Conservation Committee* – Focusing on knotweed control.
- *Energy Committee* – Process wood on Saturday; volunteers needed to assist with splitting.
- *Mental health Group* – Held a webinar on Monday.
- *ARPA Committee* – Group pleased with the turnout and project ideas submitted; list will be added to Town website; people and groups collaborated; possible dog park.
- *Craftsbury Municipal Forest Committee* – Has [meeting on Thursday, August 4](#), 6:30 – 8:30 pm.

- **Clerk Report**

- Primary Election – preparations ongoing; Tuesday, August 9; seeking volunteers. Mail-in ballots distributed; some already returned. Election Day hours: 9 am – 7 pm. Ballot box available until 7 pm that day. Info to be posted on FPF.
- P&L – checkbook balancing; tax receipts a bit over last year at this point; accounts; discussion ensued.

- **Road Foreman Report**

Ditching; gravel; roadsides mowed. Mid- to late September – early October, other trimmer.

- **Other Business & Walk-ins** (having business to come before the Select Board)

No other business.

- **Decide Next Meeting Date & Adjourn**

Next meeting will be 7 pm Tuesday, August 16, 2022, at Craftsbury Town Hall. Meeting adjourned at 9 pm.

Respectfully submitted,



Victoria Hudson
Select Board Clerk