

# TOWN OF CRAFTSBURY SELECT BOARD MEETING

**Tuesday, July 6, 2021 at 7 PM at Craftsbury Town Hall** (*approved*)

**Present:** Bruce Urie, Jim Jones, Susan Houston, Michelle Warren , Emmett Avery (Barton Chronicle), Hilary Maynard, Penelope Doherty and Farley Brown

## **Agenda:**

### Action - Adjustments/Changes to Agenda:

The Select Board added dance class request, reviewing unregistered dog list, catering license, Mountain View Road signage and Bulky Day to the agenda.

### Action - Approve of Minutes:

**Bruce made a motion to approve the June 29, 2021 minutes as printed, seconded and moved. Bruce made a motion to approve the June 15, 2021 with one correction, seconded and moved.**

### Action - Nick Martin, concerns on grading Martin Road:

Bruce said he believes it has been taken care of.

### Action - Floodplain bylaws, Farley Brown:

Farley noted that for the past month or so, there has been several concerns over land use practices, such as wood debris in the Black River and water being taken out of a river for irrigation. She's been thinking about the Flood Plain regulations, which was written in 2001 and wondered if maybe the planning commission should look into updating it. She did say that even though the flood plain regulations may be dated, when comparing with key floodplain management issues, it seems to still be in compliance. NVDA has a template for flood plain regulations that it has shared with different towns. The Conservation Commission meets back in September. Farley noted that some towns are doing river corridor regulations, although she felt it was too large of a project for Craftsbury at this time. 2023 is when the Town Plan needs updating. Although the town didn't get the Better Connections grant, they are now looking into a municipal planning grant.

### Action - Approve Use on the Common Permits:

No Use of the Common Permits at this time. Susan suggested that this be an administrative issue, by having the Town Clerk check the calendar and be okayed by the town clerk and/or one Select Board member. Michelle will look into changing the document to be reviewed at the next Select Board meeting.

### Action - Hilary Maynard - Equity Proposal:

Hilary thanked the Select Board for approving her request to change the timeline of her proposal. She plans to meet with Laura Smith and Moxie Mehegan tomorrow morning to review the initial plan. She has the survey data and her intention is to reach out to those who want to participate. She will have more of an update by the next

Select Board meeting.

Susan commented on the excellent video series sponsored by VLCT. Hilary will work on some resource links to put on the Town website.

Action - Delinquent Taxes Status:

Jim reported that one large delinquent tax payment came in.

Action - Unclaimed Landlocked Parcels Status:

Bruce had talked with Sarah, some of statuses have changed. She's looking in it with Paul Gillies, can get complicated.

Coronavirus Local Fiscal Recovery Funding (CLFRF):

**Action** -Decide if the Town of Craftsbury accepts its allocation of Coronavirus Local Fiscal Recovery Funding (CLFRF) from the US Treasury, along with the Award Terms & Conditions and Assurances of Compliance with the Civil Rights Requirements that are requirements of accepting these funds.

**Bruce made motion for the Town of Craftsbury to accept its allocation of Coronavirus Local Fiscal Recovery Funding (CLFRF) from the US Treasury, along with the Award Terms & Conditions and Assurances of Compliance with the Civil Rights Requirements that are requirements of accepting these funds. Susan seconded, all aye, motion moved.**

**Action** -Appoint Craftsbury's "Authorized Representative" as required by the Coronavirus Local Fiscal Recovery Funding (CLFRF) from the US Treasury, to sign the Award Terms & Conditions and Assurances of Compliance with the Civil Rights Requirements by [x date]."

**Jim made motion to appoint Bruce Urie as Craftsbury's "Authorized Representative as required by the Coronavirus Local Fiscal Recovery Funding (CLFRF) from the US Treasury, to sign the Award Terms & Conditions and Assurances of Compliance with the Civil Rights Requirements. Susan seconded, all aye, motion moved.**

**Action** - Name "Contact Person" for Craftsbury's CLFRF Award from U.S. Treasury."

**Jim made a motion for Bruce Urie to be the "Contact Person" for Craftsbury's CLFRF Award from U.S. Treasury. Susan seconded, all aye, motion moved.**

Penelope had listened in to the recent ARPA seminar and handed out fact sheets. The main thing is to decide if the town wants to accept the funds. Note that if the town decides not to spend all of it, they could designate it to another place or give it back to the state to allocate to others. We could hire a project manager to help with the paperwork. They suggest early meetings, decide on process on hearing ideas people have. They are suggesting to wait from ANR first for clean water projects. Jim suggested looking into what other towns are doing. VLCT now has a coordinator to help towns with this process.

**Discussion - Town Hall Chimney Repair:**

Bruce had met with Keith Dunbar and Karl Adams, Bruce accidentally left the estimates at home, but it was in the \$6500-\$6700 range. The chimney has starting to move away from building. If no liner, risk part of chimney falling off. The estimate doesn't include lift rent. The estimate is only to take down enough to secure against the wall plus soffits at both ends. They will need a big lift for the back. They also need to call historical preservation first. Jim had concerns that the propane tank may not be big enough. Furnace is only about 10 years old. It would be fall before Keith/Karl could get to it. Maybe Chris and Pat could do the front part first, so it didn't slow up the painting.

**Discussion - Town Hall re-design for Record Storage:**

Since the elementary school won't be moving soon, Susan would like to look into possibilities for a vault in the Town Hall. She mentioned possibly bumping out the left wall, Bruce commented septic is there. Historical preservation is also a concern.

**Discussion -Roadside Bishops Weed:**

Susan said Carol Maroni asked if the town has a policy on Bishops Weed and Susan replied that the Conservation commission has manual and gave to road crew. Craftsbury doesn't have a policy, but is trying not to spread it.

There have been several requests to know the roadside mowing time line. If they can pin down a time frame for roadside mowing, Susan will put notice on Front Porch Forum.

**Information - Update on Free Diversity, Equity & Inclusion Training from VLCT and NLC Online trainings are scheduled for June 21st and June 28th from 3:00 to 5:30, and July 14th from 3:00 to 4:30:**

Susan said she has seen the first of the videos and found it very informative and would like others to watch it as well. The first 2 were recorded, and the Select Board can watch at a later date.

**Committee Reports:**

Susan reported that the Energy Committee did get the window dressing project grant.

Susan also noted the Neighbor to Neighbor will be transitioning from monthly to quarterly meetings and has 7 people making up the committee now, with Kris Coville as chair.

Susan asked for Michelle to put Old Home Day on the website. Michelle requested information for Old Home Day to put on the website.

Susan said that Carol Maroni has resigned on the Conservation Commission and they will need a new member. The group held a knotweed demonstration recently.

Susan reported that Kris Coville has assembled a group of people to discuss the possibilities for Dustan Field. Bruce suggested to look back at the deed. Susan and Harry had suggested looking into accessing the wetlands, finding out what parts could be used.

Clerk Report:

Michelle said tax bills are done and will be sent out Wednesday.

Road Foreman's Report:

Bruce stated the grant needed to be finished by the first of July, Morey Hill. He signed the State's grant agreement of \$177,758.56 for the 2 for 1 paving. He remarked that paving companies are far behind, but fortunately we don't have to spend the grant until next year. Steve M. is working with the paving companies, so hopefully the price quote won't go up next year. If we wait until next year, Craftsbury can have another \$60,000 to put toward the blacktop. Grant and aid notice should arrive by email shortly, \$14,800 is the State's portion, total is about \$17,000 Bruce noted.

Other Business & Walk-ins that have business to come before the Select Board:

- **Bruce made a motion to approve Black Diamond BBQ LLC liquor license for a Hosmer Point wedding reception in August, motion approved.**
- There was a request to use the Town Hall for a dance class on Saturdays, like done in early 2020. **Bruce made a motion to allow the dance classes, Susan seconded, motion passed.**
- A large truck got stuck on Mountain View Road. Paul Davidson and Matt Moody had called Steve Marckres about the issue. This is the second one stuck in a short period of time. There already is a dead end sign there, however.
- The Select Board asked Michelle to send the updated, unregistered dog list to Emily Thompson tomorrow.
- Penelope has written up some of the takeaways of Bulky Day. She also wanted to add time on machine, wear and tear on machines. They discussed 2 dumpsters for next year. 6 volunteers and 1 paid Town person were involved this year. There was about 3 tons of tires collected this year.
- Jim Jones wondered about putting sheetrock down on invasions, to help stop the spread, asking the Conservation Commission to look into.

Select Board meeting adjourned at 9:25 PM. Next Select Board meeting is Tuesday, July 20, 2021 at 7 PM.

Respectfully submitted,

*Michelle Warren*

Michelle Warren, Select Board Clerk