

TOWN OF CRAFTSBURY
SELECT BOARD MEETING *Approved*
Tuesday, April 20, 2021 at 7 PM at Craftsbury Town Hall and Zoom

AGENDA:

- Action - Adjustments/Changes to Agenda
- Action - Approve of Minutes
- Action - Weight Permits Signed - Resource Management Inc. ,& Kelley-View Farm Inc.
- Action - Approval & Review of the Water District #2 Map - Tim Patterson
- Action - Approve Little League Account Through the Town
- Action - Sign Updated Emergency Plan (LEOP)
- Action - Approve & Sign Liquor Licenses for Craftsbury Outdoor Center
- Action - Decide on "Bulky Day" Specifics - Penelope Update from LRSWMD
- Action - Approve Draft of Open Meeting Law Synopsis for committees/commissions
- Action - Sign Town Common Permit Request from Fran Rowell, Craftsbury Chamber Players & April Royan, Craftsbury Little League
- Action - Review and Fill out MRGP Amendment Form- Road Erosion Inventory (REI)
- Action - Committee Appointments:
 - Conservation Commission Replacement
 - NEK CUD Rep Reappointment
- Discuss/Action - Village Land Discussion and Possible Decision- Update from Farley Brown, Planning Commission
- Discuss - Presentation from Lamoille Area Health & Human Services Response Command Center-Emily Rosenbaum
- Discuss-Hazard Mitigation Plan Team Discussion- The Planning Commission would like to participate. Farley and Rudy will be present.
- Discuss- Community Development Coordinator (Opportunities Position)- Planning Commission voiced opinion that our town needs this position.
- Discuss-American Rescue Plan Act Allocation Funds (percentage of county allocation will come to towns-depending on town population)
- Discuss - Hardwick Police Department
- Committee Reports
 - Invitation to attend Planning Commission Meeting May 13 as Ted Brady from VLCT will be speaking
- Clerk Report
- Road Foreman's Report
- Other Business & Walk-ins that have business to come before the Select Board
 - Information -Review VTrans Bicycle & Pedestrian Grant Program
 - Information - Managing Conflicts of Interest Seminar- VLCT
- Adjourn

Present: Bruce Urie, Jim Jones, Yvette Brown, Michelle Warren, Rudy Chase, Farley Brown & Penelope Doherty

Present via Zoom: Susan Houston, Linda Ramsdell, June Cook, Brian Machesney, Michele Miller, Lori Mathez, Tim Patterson, Emily Rosenbaum & Polly Allen

Action - Adjustments/Changes to Agenda

Bruce allowed Rudy Chase, Tim Patterson and also Emily Rosenbaum to be moved up on the agenda

Action – Concur NEK CUD Ad Copy

Rudy explained that each town needed an ad copy of 70 words or less and a picture for the NEK CUD. The Selectboard reviewed and concurred with the wording.

Discuss - Presentation from Lamoille Area Health & Human Services Response Command Center-Emily Rosenbaum

Emily displayed a chart of the command center and described the story of the response command center. She also let the Selectboard know about <https://uwlamoille.org/get-help>, which links to area resources.

Action - Approval & Review of the Water District #2 Map - Tim Patterson

Tim explained that the Water District is trying to secure funding for a generator and a new well. Although the Selectboard approved the Water District #2 boundary map, they will double check with Angela Ross first before signing the document.

Action - Weight Permits Signed - Resource Management Inc. ,& Kelley-View Farm Inc.

Weight permits for Resource Management Inc. & Kelly-View Farms Inc. were signed earlier by Jim Jones.

Action - Approve of Minutes:

Jim made a motion to approve the April 6, 2021 minutes with one correction, seconded and moved.

Action - Approve Little League Account Through the Town

Jim made a motion to run the little league account through the town, seconded and moved.

Action - Sign Updated Emergency Plan (LEOP)

Bruce will contact Bruce Melendy to add the Neighbor to Neighbor, the new Saplings contact person Sarah Hatch, and Eric Britton under communication to the condensed version of the Local Emergency Plan. Deadline is May 1st.

Action - Approve & Sign Liquor Licenses for Craftsbury Outdoor Center

Jim made a motion to sign the liquor licenses for the Craftsbury Outdoor Center. Susan seconded, all ayed, motion moved.

Action - Decide on “Bulky Day” Specifics - Penelope Update from LRSWMD

Penelope had contacted Joyce from LRSWMD, suggested 3 containers, one being metal, but cost is about \$1000 per container. They discussed just one container and using the town trucks for overage and using equipment since only \$1000 is budgeted for the event. The Select Board will need run by the road crew first. Penelope offered to help get the word out. 2-3 helpers will be needed as well. They may need to schedule at later date.

Action - Approve Draft of Open Meeting Law Synopsis for committees/commissions
Susan and Michelle will add a few more items. Penelope suggested we don't necessarily approve it, but keep as a tool for helpful guidance.

Action - Sign Town Common Permit Request from Fran Rowell, Craftsbury Chamber Players & April Royan, Craftsbury Little League

Fran Rowell requested use of the Common 6 -8:30 pm (including setup/cleanup) July 15, July 29 & August 12, with rain date as the next day. **Bruce made motion to allow Craftsbury Chamber Players to meet July 15, July 29, and August 12 with rain date next day, seconded, all ayed. Motion approved.**

April requested use of the Common Sundays 12:45-2:30pm from May 16-June 27 for 2 tee ball games. **Jim made motion to allow to play tee-ball on the Common as requested, Susan seconded, all ayed. Motion approved.**

Action - Review and Fill out MRGP Amendment Form- Road Erosion Inventory (REI)
Jim made motion authorize Bruce to fill out the MRGP Amendment form, Susan seconded, motion approved. Bruce will fill out and give to Yvette to send out with payment.

Action - Committee Appointments:

Conservation Commission Replacement. Farley said the Conservation Commission recommended Brian Machesney for the Conservation Commission. **Bruce made a motion for Brian Machesney to fill the Conservation Commission position, seconded and approved.**

NEK CUD Rep Reappointment

Bruce questioned if it was a conflict of interest for Katherine Sims, but Rudy explained many were senators, etc. for the NEK CUD. **Bruce made a motion to approve Katherine Sims as the NEK CUD Rep, with Rudy Chase, first alternative and Brian Machesney, second alternative, seconded and moved.**

Discuss/Action - Village Land Discussion and Possible Decision- Update from Farley Brown, Planning Commission

Farley said the Planning Commission decided that there wasn't enough information about the parcel to make an informed recommendation. The Selectboard decided to pass on the offer for now.

Discuss-Hazard Mitigation Plan Team Discussion- The Planning Commission would like to participate. Farley and Rudy will be present.

Farley explained that Alison Lowe suggesting starting on the project. Farley will try and gather a small group as directed (fire department, health officer, town clerk or assistant, lister, planning, road foreman). Bruce said he wouldn't be able to work on until the fall.

Discuss- Community Development Coordinator (Opportunities Position)- Planning Commission voiced opinion that our town needs this position.

Select Board will discuss further after the Planning Commission meeting with Ted Brady on May 13.

Discuss-American Rescue Plan Act Allocation Funds (percentage of county allocation will come to towns-depending on town population)

Select Board will discuss further after the Planning Commission meeting with Ted Brady on May 13.

Discuss - Hardwick Police Department

Bruce informed the Select Board that Greensboro has canceled their contract with Hardwick Police Department and are switching to Orleans County Sheriff department instead. The Lt. Deputy in Hardwick is available to talk with Craftsbury, if they are interested in coverage.

Committee Reports

Susan invited Select Board to attend Planning Commission Meeting May 13 as Ted Brady from VLCT will be speaking .

Susan said the Conservation Bench for Steve Wright is estimated at \$300, now with the increase of lumber. **Susan made a motion to pay half of the Steve Wright bench out of the committee/commission town budget, Jim Seconded. Motion approved.**

Clerk Report:

Pacific insurance is coming end of month to check the Town Hall and Town Garage and also the Gazebo.

Road Foreman's Report:

Bruce said the town crew is grading roads. They have picked up the used chloride truck and is working on selling the old chloride truck.

Other Business & Walk-ins that have business to come before the Select Board

- Information – the Craftsbury Outdoor Center received approval for the Aquatic Nuisance Control Grant, with maximum of \$6312.
- The Town is working on the paving grant with the State, 2 ½ miles East Craftsbury Road and 950 feet on either side of the Common.
- Information -Review VTrans Bicycle & Pedestrian Grant Program. Bruce commented it is a very specific grant, usually a lot of paperwork.
- Information - Managing Conflicts of Interest Seminar available from VLCT, in case the Select Board want to attend.
- Jim said that Brian Sanville left a message about roadside mowing. Jim will reach out the Brian.

Adjourn

Meeting adjourned at 9 PM. The next Meeting is Tuesday, May 4, at 7 PM at Craftsbury Town Hall and Zoom.

Respectfully submitted,



Michelle Warren, Selectboard Clerk