

DRAFT Minutes
Planning Commission 1.12.21

Agenda

1. Approval of December 9, 2021 meeting minutes
 2. Craftsbury Village Master Plan (45 minutes) - Alison Low, NVDA and Gina Campoli
 - Review of Project
 - Timeline:
 - Establish a planning commission subgroup to oversee the project
 - Put out Request for Qualifications
 - Establish CVMP Steering Committee
 - Review of draft Request for Qualifications to hire a consultant
 - Vermont Natural Resources Small Grants for Smart Growth
 3. Craftsbury Village Designation(s) renewal by July 2022 (5 minutes)
 4. Other Business
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Present: Planning Commission: Gordon Waterhouse, David Rowell, Lucas Schulz, Linda Ramsdell, Farley Brown (chair), Ross Davis, Rudy Chase, Susan Houston (selectboard liaison)

Gina Campoli; Alison Low (NVDA) by telephone

Farley called the meeting to order at 7:02PM

Addition to the agenda: update on Common water supply

Minutes of December 9, 2021 unanimously approved.

Farley stated that the Village Master Plan will be a big focus of the Planning Commission for the next 18 months. The first priority will be to establish a planning commission subgroup to oversee the project - public outreach will be a big part of the process. The final plan will be consensus based between town and a consultant. Gina described the project as “The beginning of a conversation about what we want our village to be in the

future” The planning commission will begin to do outreach to identify a steering committee as the focus of the next meeting February 9th.

Gina Campoli and Alison Low have been working on a [small \\$5000 no strings attached grant](#) from the Vermont Natural Resources Council aimed at smart growth. The grant money if received would be used for more public outreach. The planning commission voted unanimously to support the grant application to VNRC.

Gordon Waterhouse, Lucas Schulz, Linda Ramsdell and Farley Brown will serve as the subgroup of the planning commission to evaluate Requests for Qualifications that the town will receive. Alison Low has been working on the criteria and will help with posting the request for potential contractors.

3. Craftsbury Village Designation

Alison gave an overview of the renewal process, which includes a cover letter describing what positive impact the designation has had, what has been accomplished, including the Craftsbury Village Master Plan. The renewal will also include a map with boundaries, and note that the current town plan talks about the importance of village center designation. Alison suggests we get our application in early in case there are any questions. There was discussion about possibly changing the boundaries of the village designation. If this is to happen, Alison suggests getting the map and the request in front of Richard Amore. Farley will email Richard the map and ask about the possibility of extending the boundary to the south.

4. Regarding the Common water, Well #1 is the main well and is now shut off. Steve Smith turned on Well #4 which is on John Zaber and Farley's land. Two 7,000 water tanks have been filling up the holding tank because the well on John and Farley's property is not generating enough supply. State is planning to drill another well on John Zaber and Farley's property.

Dave moved to adjourn the meeting at 8:15PM.

Next meeting February 9.

