

Craftsbury Planning Commission DRAFT minutes
October 14, 2021

Planning Commission members present at Town Hall: Emily Maclure, Gordon Waterhouse, Lucas Schulz, Rudy Chase, Ross Davis, Linda Ramsdell.

Guests present at Town Hall: Susan Houston, selectboard; Gina Campoli.

The meeting was called to order by Rudy at 7:03

1. Approval of May 13, 2021 minutes

This agenda item was passed over.

2. Craftsbury Village Master Plan funding application: Municipal Planning Grant - Alison Low and Gina Campoli (45 minutes)

Rudy opened the discussion with an outline of what a [municipal planning grant](#) is, and then invited Gina Campoli to talk about the proposed Craftsbury municipal planning grant application. The application would flow from many priorities identified by the planning commission and other town committees. Gina outlined a process of identifying what we want for our village that would rely on public input from property and business owners and the general community. The grant would focus on solutions around traffic safety, parking, trail access, and pedestrian and bicycle safety.

Alison Lowe is working with Gina to review the budget and workplan. The end product would be a plan for the village with costs and potential funding sources attached. Gina said that the state looks favorably on grant applications for projects that have planning and background work behind them, and this municipal planning process would give us that advantage for any grants the town would seek for any future projects including those that could flow from the municipal planning process.

Gina is volunteering to write the grant, and if it is awarded a steering committee will oversee it, and the town clerk would act as administrative agent. There was discussion about the utility and need for the town to hire a grant writer for such opportunities as this, and future grants that the town might seek.

There was a general consensus that a municipal planning grant could give us a direction to move forward in areas we know need to be addressed, particularly related to safety issues in the village.

Linda moved that Craftsbury apply for a 2021 Municipal Planning Grant, Rudy seconded and the motion passed unanimously.

3. Other items

Rudy expressed that he is unable to lead a group to revise the Hazard Mitigation Plan, as the broadband committee fully occupies his volunteer availability. NVDA requires that the planning commission lead this effort to update the plan by the end of December. None of the members present felt they could take on the project in the timeframe, though all expressed a willingness to take on pieces. Susie said it is a matter of updating the 11 year old plan, and using a template from NVDA, and pointed out that the Energy Committee and Neighbor to Neighbor had done a lot of the required work. Rudy will distribute the document he received from NVDA, and we will see if we can put together a group to accomplish the task together at a November planning commission meeting.

5. Adjourn

The meeting adjourned at 8:12PM.